



Terms of Reference

Chairs of Board Committees

The Chair of each Board committee is elected by the Board following a recommendation of the Governance and Human Resources Committee. These Chairs of Board committees are independent directors of the corporation.

The role of each committee Chair is to:

- Oversee the committee's discharge of its duties as outlined in its terms of reference
- Ensure that a sufficient number of meetings are scheduled
- Set agendas for committee meetings based on input from committee members, the Chair of the Board, the CEO and senior management
- Oversee the distribution of information to the committee in a manageable form, sufficiently in advance of the meeting
- Preside over committee meetings and conduct the meetings in an efficient, effective manner
- Act as a liaison between the committee and the Board
- Communicate with the CEO and senior management so that they are aware of concerns and needs of the committee;
- Carry out other duties as requested by the Board and the committee, as needs and circumstances arise